

## Minutes, ASQ 1313 Business Meeting

Date: 25 June 2008

Location: Red Lion Inn, Boulder

### Attendees:

Mike Ferrero, Janet Mutthersbough, Ewald Schelert, Arnold Miller, Guy Harris, Gerry Naugle, Ron Sedlock, Rebecca Jessep

Minutes from the last meeting, **04/02/08**, had been circulated for comment by e-mail. Minutes were approved/disapproved by voice vote.

### Upcoming Meetings:

General Meeting: Thursday, September 25, 2008, 5:30PM, Boulder Days Inn, Boulder

Business meeting: Tuesday, October 7<sup>th</sup>, 2008, 6PM, Original Pizza, Broomfield

### New Action Items:

WHO	WHAT	STATUS
Gerry Naugle	Confirm the actual mailing address for the section. What is the PO box number and who has the key?	OPEN
Mike Ferrero	Call new members to advertise the agreed membership offer to the first five members joining Section 1313 will receive \$50 towards membership.	OPEN
Ewald Schelert	Add "New Member Scholarship" to the section budget.	OPEN
Ewald Schelert	Please send an e-mail to Gerry Naugle, Mike Ferrero, and Mike Chapman to notify when the books are ready for review. Cc. Wells Lange	OPEN

### Previous Action Items:

NO.	WHO	WHAT	DUE
1	Ewald	Make payment to charitable organization. <i>Ewald has made \$100 donation to TCHF (The Children's Hospital Foundation).</i>	Completed 15-Apr-08.
2	Gerry	Colorado Rockies – 7 tickets of 25 still available. Do we still want to take risk of purchasing tickets? (Friday, August 8 <sup>th</sup> is game.) <i>No, do not purchase additional 24 tickets unless demand is requiring tickets following ASQ Boulder newsletter that will be sent on July 2<sup>nd</sup>/3rd. Deadline to purchase with option is Monday, July 7<sup>th</sup>. Gerry to make decision based on feedback.</i>	Decision completed Wednesday, June 25, 2008.
3	Gerry	Update newsletter. Contact CU about student meeting. <i>Newsletter updated. Cancel action item to contact CU.</i>	Completed.

### Chair Reports:

#### Chair

Next business meeting = Tuesday, October 7<sup>th</sup>, 2008, 6PM, Original Pizza, Broomfield

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**V Chair & Auditing**

No updates

**Certification**

Getting participants from Northern Colorado to participate in certification classes.

**Education**

Section officers recommend to advertise class offerings and determine interest prior to scheduling a firm date for training.

**Examining and Recert.**

Nothing to report.

**Internet**

Updating web site and sending out e-mail 2X per month, 1x per month during summer

450 people on e-mail list of which 250 are from ASQ

Paid the web fee for this year. Will request reimbursement in September.

Average between 1400 and 2000 hits per month on the website.

**Membership/ New Member**

New item – For the first 5 “first time” members, joining the ASQ Section 1313 during the meeting, the new member will receive \$50 rebate towards membership. This offer remains open until 5 new member limit is achieved.

Steps: New member present at the meeting, fills out application, pays dues.

Ron Sedlock to call new members.

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**Newsletter**

The July/ August updates due on July 2<sup>nd</sup>.

**Programs**

September meeting scheduled September 25, 2008 at the Boulder Days Inn. Autumn schedule for tutorials:

September: Improving Reliability through Warranty Data Analysis, Gerry Naugle

October: ASQ Regional Councilor for the FD&C Division, Ed Arling

November: Excellence in Product Development, Rebecca Jessep

Spring '09: Quality Board Game, Guy Harris

Spring '09: Recertification, TBD

Spring '09: Series of Tutorials, Ron Sedlock

**Publicity**

Owner: Larry Derouin

Nothing to report.

**SMP**

Updates provided. See Mike Ferrero.

**Treasurer**

2007/2008 budget updated. Note that June 25<sup>th</sup>, 2008 business meeting falls within this fiscal year. Ordered checks (\$112). All expenses on track. Have not received National ASQ allotment, to date.

**Secretary**

New Secretary, Rebecca Jessep, JDS Uniphase

**Discussion of Old Business:**

- Rockies game, get reservations/tickets, get recognized as a group. \$4.00 per person for Rock Pile seats.

**New Business:**

- Donate \$400 per year to charity, \$100 per quarter.

**Submitted by: Rebecca Jessep**