

ASQ Section 1313 Quarterly Business Meeting

Attendance:

Steve Reischel (Chair)	Gerry Naugle (Newsletter, Recertification & Financial Auditing)
Joe Wojniak (Vice Chair)	Arnold Miller (Internet & On-line)
Mark Norby (Secretary)	Byron Murray (Publicity / Voice of Customer)
Dan Clark (Education/Nominating)	Caroline Corwine (Treasurer)
Bill Dunford (Newsletter Co-editor)	

Date/Time: June 21st, 2018 / 5:30 ~ 7:30PM

Location: Element Bistro, Boulder, CO.

Agenda/Minutes:

1. Call to Order (Quorum)

- a. Accept last Meeting Minutes [Mark]

1. Old Business

- a. Update on other Chapters Treasurer's about best use of financial resources. [Dan]
 - i. How should \$30K chapter assets be invested?
- b. 2017-2018 Budget and Business Plan [Steve/Dan]
- c. Complete schedule of speaker / tour meeting events. [Steve]
- d. Improve "outreach" via on-line and social media to younger audience
- e. Newsletters/Updates: Find examples/benchmarks, model "The Look" [Dan/Arnold]
 - i. Arnold to look into options, opportunities, and budget.
- f. LSS seminar: Suggest doing this as a Chapter meeting topic - still need mentor and instructors.
 - i. Can we get Instructors or mentors? [Dan]

2. New Business

- a. Status of Treasurer Report Financial Reports
 - i. Update on Q2 2018 draft
 - ii. Action items/Signature dates
- b. Programs Interim Committee

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- i. Volunteers to help fill out the Fall Meeting & Tour schedule (Sept. – Nov. 2018)
 - ii. Joe identified Lean Six Sigma for Sustainability @ www.biz-pi.com
 - iii. Lean Six Sigma for Good (ebook) –
 - <http://leansixsigmaenvironment.org/index.php/ec-026-lean-six-sigma-for-good-book-full-audio-version/>
 - iv. Determine potential for a Frasier Meadows presentation.
 - v. Schedule meeting times & possible tour candidates
- c. How should \$30K chapter assets be invested?
- i. Hire a recognized Quality professional to present at Frasier Meadow.
 - Identify the topic and find a Subject Matter Expert?
 - Or find a speaker
- d. Membership Strategy discussion
- i. New members guarantee a sustainable chapter
 - ii. Brain storm and discuss new ideas
- e. ASQ Meeting Raffle Tickets
- i. Has the raffle increased section membership or interest?
 - ii. Recommend continuing through Fall 2018
 - Vote on the motion

3. Status of Action Items

- a. Lean Six Sigma: Agreed to focus on path and approach
 - i. Can we get Instructors or mentors?
- b. Develop a course on how to study and pass the ASQ Six Sigma Black Belt Certification
- c. Methods of attracting attention to our content in the midst of the “media blizzard”
[Dan]

Meeting concludes and adjourns at 7:30 PM.