

ASQ Section 1313 Quarterly Business Meeting

Attendance:

Steve Reischel (Chair)	Gerry Naugle (Newsletter, Recertification & Financial Auditing)
Joe Wojniak (Vice Chair)	Arnold Miller (Internet & On-line)
Mark Norby (Secretary)	Caroline Corwine (Treasurer)
Dan Clark (Education/Nominating)	Albert Vergara (Chair TBD)
Bill Dunford (Newsletter Co-editor)	Terra Stern

Date/Time: October 18th, 2018 / 5:30 ~ 7:30PM

Location: Element Bistro, Boulder, CO.

Agenda/Minutes:

1. Call to Order (Quorum)

- a. Accept June 2018 Meeting Minutes [Mark]

1. Old Business

- a. Membership Strategy Discussion:
 - i. Caroline created ASQ Section Facebook page
 - ii. Facebook, Linked In & Twitter effective pulling in younger generation?
- b. Newsletters/Updates: Find examples/benchmarks, model "The Look" [Dan/Arnold]
 - i. Arnold to look into options, opportunities, and budget.
- c. LSS seminar: Dan requested LSS instructors/mentors in September newsletter.
- d. Update on Section Financial Q2 draft.
- e. Lean Six Sigma for Sustainability presentation now scheduled for Oct 2018
 - i. <http://leansixsigmaenvironment.org/index.php/ec-026-lean-six-sigma-for-good-book-full-audio-version/>

2. New Business

- a. Review ASQ National Transformation impact on Section 1313
 - i. Business Plan impact?
 - ii. Should we send ASQ National all section treasury proceeds?
 - iii. How to bill vendors e.g. Manzano SW

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- iv. Other
- b. Status of Treasurer Report Financial Reports
 - i. Review FY18 expense variances
 - ii. FY19 Budget Draft
- c. Nominations for Section Chairpersons
 - i. Chair
 - ii. Vice Chair
 - iii. Secretary
 - iv. VOC
 - v. Programs
 - vi. Membership
 - vii. Metrics
- d. Programs Interim Committee
 - i. Volunteers to help fill out the Spring Meeting & Tour schedule (Jan – May 2019)
 - Albert, Steve, Dan & Gerry
- e. Membership Strategy discussion
 - i. New members guarantee a sustainable chapter
 - ii. Brain storm and discuss new ideas
- f. ASQ Meeting Raffle Tickets
 - i. Has the raffle increased section membership or interest?
 - ii. Recommend continuing through Fall 2018
 - Vote on the motion

3. Status of Action Items

- a. Develop a course on how to study and pass the ASQ Six Sigma Black Belt Certification
- b. Methods of attracting attention to our content in the midst of the “media blizzard”
[Dan]

Meeting concludes and adjourns at 7:30 PM.